

# MI-ALA Interim Board Meeting Notes

5/6/2015 @ 3pm

**Present:** Stephanie D. Davis (chair), Scott Garrison, Regina Gong, Joyce Hommel, John Kroondyk, Heather Ladiski, Rachel Minkin (notes)

- I. Call to order at 3:02
- II. Approved: agenda
- III. Approved with edits: April 24 Meeting notes

Gong: Suggestion that action items and responsible party to be highlighted in notes going forward.

## Board Reports

- IV. Garrison shared via email official ACRL recognition of MI-ALA as a second Michigan chapter
  - **Action item:** Garrison to provide hard copy to be placed with other organizational documents.

## Partnership Reports

- V. MCLS Admin support report (Ladiski)
  - 179 individual members have been invoiced and paid
  - 4 student members have been invoiced and paid.
  - 14 institutions have been invoiced and paid
  - Nominations for leadership roles are coming in

## Old Business

- IV. MI-ALA Meeting
  - Radisauskas, Garrison, Minkin are continuing planning
  - Section leaders have planned Section meeting
- V. Election Update
  - Nominations close Monday
    - **Question:** If only 1 person is running, is that person the automatic shoe-in?  
**Answer:** Yes, if the membership votes for that one person, then that one person is it.
  - **Action item:** Ladiski to push open nominations reminder
  - **Action item:** Board to brainstorm, contact and encourage potential nominees to run
- VI. MI-ALA/MLA: Meeting/ Discussion (May 27)
  - More details forthcoming
  - **Action item:** Garrison to contact President-elect, MLA

VII. ACRL Chapter: Communication Plan/Roles & Responsibilities

- ACRL officially recognizes MI-ALA as a chapter as of April 17, 2015.
  - Question: How/ when do we communicate that? Answer: First creating FAQ to have ready answers for inevitable questions. Push regular branded messages through social media
- Action item: Auer and Davis to create FAQ re: MI-ALA as ACRL Chapter
- Action item: Radisauskas, Garrison to meet about regular branded communications
- Ladiski able to update look and feel of social media as branding is decided.

## New Business

VIII. Section/IG Questions

Section Leaders Questions:

- Do we have access to notes from the section meetings at the October event and could they be made available to each respective section chair?  
ANSWER: Yes (answered in email transactions prior to board meeting)
- Could the section chairs have access to the list of members in their section for the purpose of reaching out to them directly?  
ANSWER: Yes (answered in email transactions prior to board meeting)
- What is the process for initial IG board creation? Is it an acceptable plan for each IG to have an election within it's membership at some point soon after it is approved?
  - IG formation is still outstanding and may require a possible revision of bylaws once new officers are in place. Because IGs are not yet formed, there cannot be elections.
- How do we accommodate IG that's don't fall under sections? What if a section doesn't address member needs? Do we need to add a section like "Systems and Technology" for example.  
ANSWER: This will need to be a possible action item for next board.

IX. Bylaw Revision Discussion

- IG? Sections?
- Some bylaws revision will need to take place but it is the opinion of the interim board that this cannot be done until the new elected board begins

X. Board Position Descriptions (Combined with board transition plan below)

Position descriptions needed, crafted by interim board member currently working in that role. (With exception of Auer and Haka). Included will be recommendations to the new board.  
Issue Bin

XI. Board Transition Plan (Combined with X. Board Position Descriptions above)

Meeting adjourned: 4:05

Upcoming Meeting Dates:

- Friday, 5/22 @ 3pm
- Tuesday, June 2 @ 9am (Election verification)

Friday, June 19, MI-ALA Spring Meeting