MI-ALA Interim Board - Meeting Notes
Wednesday 5/22/15  3 pm

Attendees on call
- Rachel Minkin (chair)
- Mary Beeker (notes)
- Christina Radisauskas
- Joyce Hommel (Section Chair - Administration)
- John Kroondyk (Section Chair - UX)
- Heather Ladiski
- Scott Garrison

I. Call to order at 3:01
II. Agenda approved
III. Meeting notes from May 6, 2015 - approved

Partner Reports
IV. MCLS Report (Ladiski)
   ○ 205 individual members, institutional membership has stayed constant since last update
   ○ 19 registered for meeting
   ○ Radisauskas will send reminder to register
   ○ 80 people have voted in elections
   ○ A new IG Request Form (Technical Services) has been received and passed along to Gong (the Section Chair)

Old Business
V. MI-ALA meeting (Minkin)
   ○ agenda for Board meeting on 6/19
     ■ Radisauskas will send a reminder to Board to comment on the agenda for our meeting
     ■ Davis/Minkin had some notes/ideas on Board transition, which will be added to agenda
     ■ Add to Board agenda: discussion of conference for 2016; goal is to have general information to pass to a conference committee (e.g. time of year and a format)
   ○ Radisauskas received question about committees meeting on June 19th - need to define how it looks; preliminary agenda has time for committee meeting times, agenda will give 30 minutes and hope this allows them to formulate how to get active
   ○ Sections will have 2 hours with bulk of time devoted to IGs (to meet with an IG or to aid in their formation)
Radisauskas shared a draft agenda and asked for feedback from Board members

VI. Election Update
  ○ 80 members have voted so far (as stated above)
  ○ Radisauskas will send a reminder notification

VII. MI-ALA MLA Meeting/Discussion (Garrison)
  ○ Garrison, Minkin and Davis will meet with Lesley Warren, Asante Cain and Gail Madzlar from MLA
  ○ Coordination of professional development is the first issue, so our events aren’t scheduled at the same time
  ○ This will be a summit of sorts - to understand the each other’s organization before making plans or taking action

VIII. ACRL Chapter Communication Plan/Roles & Responsibilities
  ○ Davis and Auer created a draft FAQ (shared in agenda)
  ○ There have been some questions and we anticipate more
  ○ On the topic of the bylaws, Interim Board attempted to anticipate structure and needs, which is reflected in bylaws, but this might be changed when the permanent Board takes office -- it was a starting point
  ○ Deadline for Board comments by June 2 Board meeting
  ○ Have FAQ as handout at meeting and also put on MI-ALA website

IX. Section/IG Questions
  ○ IG notification after approval - Ladiski will create an IG area in website members section, put webpage on public-facing page, then notify IG about these tools, key contact will reply to sections chair and admin (Ladiski) would post on website

X. Bylaw Revision Discussion
  ○ Will happen, but will Bylaws Cmte will present ideas to Board -- pass

XI. Board Position Description and Transition Plan
  ○ As part of transition, have position responsibilities
  ○ How to bring new Board up to speed, but what does this include
  ○ How to assign Board members to committees

New Business

Issue Bin for Next Meeting
Another draft agenda for June 19 meeting
Election results
ACRL FAQ

Meeting adjourned at 3:58