

MI-ALA Interim Board  
Wednesday 1/14/15 2 pm

Attendees on call

- Christina Radisauskas
- Rachel Minkin
- Stephanie Davis (Chair)
- Mary Beeker (notes)
- Scott Garrison
- Heather Ladiski (MCLS)
- Margaret Auer

Call to order at 2:04 pm

Action: Agenda approved as edited (add header with our name and date)

Action: Minutes of last meeting approved

**Board Reports**

Note: Haka will attend the Library of Michigan board meeting tomorrow 1/15/15

**Partner Reports**

Report from MCLS (Ladiski)

- Minkin set up a merchant account
- Ladiski and Radisauskas had training on managing pages
- Ladiski will have training on billing tomorrow
- Ladiski will send Board a reminder for final comments and approval before going live
- Board member should check on content of old site - let Ladiski know if anything else needs to be migrated
- Ladiski has been documenting rules/framework documentation and shared it with Minkin and documentation subcommittee
- Ladiski set up a social media accounts: facebook, twitter and google+

**Old Business**

Institutional membership (Garrison)

- Garrison rewrote part of letter to institutions based in comments from Davis, Haka, Radisauskas and Auer
- Institutional membership allows the director or someone appointed by director to get a complimentary membership
- Documented MI-ALA expenditures, including expenditures on MCLS contract, Vieth consulting, and contribution to MLA advocacy efforts
- Ladiski will mail to individual directors and carbon copy Board members

Website

- See MCLS member report (above)

- Question: can there be email addresses under "[so-and-so@miala.org](mailto:so-and-so@miala.org)" -- yes and Ladiski will check on how this is done

#### Election for Section Chairs (Minkin)

- Only one response (for the UX Section chair)
- Interim Board - just name them
- Put out a general call on the MI-ALA listserv
- have responses by Sunday the 26th midnight
- Question: can the interim section chair name other officers? -- there are no procedures in place to dictate this, it seems reasonable for interim section chairs
- Beeker will review responses 4:30 Friday and suggest some text for a general call to MI-ALA listserv

#### Directors' and Officers' Insurance (Davis)

- Goal: provide protection for Board members who might be liable if someone sues MI-ALA
- need a small policy (e.g. getting sued for slander)
- minimum \$690 and next level is \$1047 for \$2 million coverage; probably worth extra money -- go for a 2-year policy to lock in price
- There is a line item for terrorism insurance for a \$0 -- this probably relates to a federal government requirement that it be offered; Davis will ask about that charge
- Once Board agrees to this, MCLS can pay the invoice

#### 501(c)(3) Business (Minkin)

- Not much new due to conflicting schedules in December
- Lawyer has our updated text

#### **New Business**

##### Priorities for Interim Board (Davis)

- Question: is it reasonable to discuss our priorities for the remainder of our term
- similar list of accomplishments to report to members and work still to be done - a checklist
- Question: are there some activities that must take place which dictate Board work
- Minkin and Davis will come up with ideas -- have something to report at the February meeting

##### Procedures Manual (Davis)

- Ladiski did research on policies from other organizations and created some text as a starting point
- This document has been shared with Beeker, Radisauskas and Davis and they are reviewing
- Davis will share document with other Board members and give them the ability to comment on document (not edit)

Future meetings (Beeker)

- 2 pm on: 1/30, 2/11, 2/27, 3/11, 3/27
- 3 pm for Wed 4/8, Fri 4/24, Wed 5/6 and Fri 5/22

Meeting adjourned at 3:07 pm