MI-ALA Board Meeting Minutes
November 6, 2015 @ 11:00 a.m.

Present: Barbara Bolek, Rachel Minkin, Stephanie Matheson, Christina Radisauskas, Sandy McCarthy, Mary Beeker, Dawn Winans
Absent: Scott Garrison, Paul Gallagher, Heather Ladiski, David Scott, Stephanie Davis

Call to order: Meeting was called to order 11:03 a.m.

Consent Agenda items
I. Approval of October 2, 2015 Board meeting minutes
II. Approval of agenda
   • Mary made a motion to approve the agenda and Sandy seconded. The motion carried.
III. Committee Reports
   1. Communications --nothing to report.
   2. Executive
      • Most of the Executive Board discussion concerned the advocacy task force...will it be temporary or permanent. Will the MI-ALA Chair always be ex-officio on the task force? Shannon White will assist with advocacy.
      • Theresa Moore will work on an MI-ALA logo for us. No timetable has been set.
   3. Membership
      a. Institutional member survey (report sent separately for Board review)
      b. Welcome / thank you letter for individual members (sent separately for Board review)
      c. Individual member survey. Looking at sending one out to find out if we are meeting member expectations and what members feel we should be doing.
         • We should wait a bit longer till we seek feedback from them.
         • We should check in and ask what is happening with interest group activity.
         • We should encourage communication between Interest Groups and their Section boards. Section leaders must check in with their Interest Groups. We will discuss this further via e-mail
   4. Nominating -- nothing to report.
   5. Conference
      • Some proposals are coming in...the committee is sending out reminders and final notices
      • Vendor sponsorship letters are going out. Grand Valley sponsored $1,000.
      • MI-ALA can apply for up to $2,499 from the Library of Michigan. We will have to send them a conference report.
      • An idea of a conference giveaway would be to provide a lanyard with a local map and a schedule at a glance
      • A block of rooms (for the Wednesday and Thursday) has been reserved at the Comfort Inn and the Fairfield Inn. $109 per night for the rooms.
      • Aramark catering only needs one month’s notice to provide food/catering for the event.
      • Our only expenses to cover are for the speaker and food.
      • Can we charge LIS students less or create a scholarship for that? We could use ACRL chapter reimbursement for that. Cost is an important factor to students, and we want to encourage them to attend..
      • Will we have different conference rates for non-members?
         a. Exhibitors -- We will not be having a space for exhibitors at this conference.
b. We could do a Lunch-and-Learn or a vendor lightning talk (an idea from Springshare), or both

c. Roundtable discussions for IGs -- can we find time for the IGs to gather, possibly during lunch?

IV. Section Reports
   1. Administrative Section--
      • Rachel talked to LIS students at the University of Michigan and wants to meet with WSU to talk to their students as well.
   2. Collections Section -- nothing to report
   3. User Experience Section -- nothing to report

V. Budget Report -- nothing to report.

VI. Bylaws Committee
   • The Committee is asking for Executive Committee input.
   • Changes will need to be run by the lawyer before we get membership to vote on changes hopefully in January.

VII. Partner Reports
   1. MCLS -- no report

Old Business

VIII. Committee/Section Chairs invitation to Board meeting
   • December 4 will be the day Section Chairs will meet with us.

IX. Advocacy (Setting up a task force).
   • There has been no response as yet to the call to join the task force.

New Business

X. Logo / ACRL Chapter Logo
   • Theresa can work with on a logo for us, however we also must include the ACRL chapter Logo on official materials we send out.

XI. Sponsorship
   • Fred has been getting sponsorships; asking directors to be sponsors

XII. Strategic Plan tabled for now

Issue Bin

Next 6 month meeting schedule (both Executive Committee and Board meetings)
Conference attendance fees and bylaws input (Executive Committee)

Upcoming Meeting Dates:

Next Board Meeting
   • Friday, November 20 at 2:00 p.m.

Next Executive Committee meeting
   • November 25 11:00 a.m.