

**MI-ALA Board Meeting Minutes
November 20, 2015 @ 2:00 p.m.**

Present: Barbara Bolek, Rachel Minkin, Paul Gallagher, David Scott, Christina Radisauskas, Stephanie Davis, Stephanie Matheson, Heather Ladiski

**Absent: Mary Beeker, Sandy McCarthy, Dawn Winans, Scott Garrison
Call to order: 2:05 p.m.**

Consent Agenda items

- I. Approval of November 6 Board meeting minutes
 - The minutes were approved.

- II. Approval of agenda
 - The agenda was approved.

- III. Committee Reports
 1. Communications
 - There was no report. A newsletter may be sent out soon.
 2. Executive
 - There was no report.
 3. Membership
 - A membership survey is in process.
 4. Nominating
 - There a question concerning Committee members. Was five too many to have on the Committee? We may have to go with this if it is in the bylaws. We will have to follow the bylaws.
 - Should a call go out for volunteers this time, or just recruit people to serve? We decided to recruit members this time around.
 - Should the Committee be renamed to Nominations and Elections Committee, it might make responsibilities clearer.
 - An e-mail will be sent to the Board and Section leaders for recommendations.
 5. Conference
 - There was a Committee phone meeting this morning. So far, there are seven proposals. The deadline could be extended (it is two weeks away). A reminder will be going out. Interest Group leaders will be contacted and asked to encourage proposals from their members. November 30 will be the last reminder for proposals.
 - Fred has talked to numerous vendors regarding sponsorship. He will be contacting institutional members as well.
 - Two lunch scenarios were discussed, a possible lunch and learn and an Interest Group roundtable.
 - Name badge and lanyard containing a Map and Conference at a glance is being looked at as a possible giveaway.
 - We may come up with a conference logo, or can Theresa do it?
 - The Committee also discussed conference assessment. LSTA questions will have to be included in a conference survey we create and distribute.

- IV. Section Reports
 1. Administrative Section

- There was no report.
- 2. Collections Section
 - There was no report
- 3. User Experience Section
 - There was no report.

- V. Budget Report
 - There was no report

- VI. Bylaws Committee
 - A brief update. The Executive Board has accepted the current version with one issue to resolve ; we will be discussing overlaps with the Procedures Manual Committee to tie up all issues. Stephanie and Mary will be talking more next week. Quorum at a membership meeting is necessary to approve the new bylaw language.

- VII. Partner Reports
 - 1. MCLS

Old Business

- VIII. Section Chairs invitation to December 4, Board meeting.
 - All 3 section chairs will be coming. We will be putting discussion with the section chairs at the beginning of our agenda. They may have items they wish to discuss and put on the agenda.

- IX. Advocacy Task Force
 - Another call was sent out for volunteers. We have four people interested in working on the task force.

- X. Logo
 - Theresa Moore, MSU graphic designer has been asked to work on a logo for us. Will we have a conference logo? We will probably hear from her by the end of this month.

New Business

- XI. Board meeting schedule (next six months).
 - We've decided to schedule one Board meeting a month for the next six months with the option to add meetings when necessary and take care of as much business as we can via e-mail.

- XII. Strategic Plan -- tabled for now.
 - We discussed the possibility of making an event out of this. Maybe we could have both incoming and outgoing boards work on a strategic plan.

Issue Bin

- Strategic plan event (keep in issue bin for now)
- Meeting dates
- Logo

Upcoming Meeting Dates:

Next Executive Committee meeting

- November 25 11:00 a.m.

Next Board Meeting

- Friday, December 4, 2015 at 2:00 p.m.