

MI-ALA Board Meeting Minutes September 4, 2015 @ 11:00 a.m.

Attendance

Rachel Minkin, Scott Garrison, Barbara Bolek, Stephanie Mathson, Paul Gallagher, David Scott, Mary Beeker, Christina Radisauskas, Dawn Winans

Absent: Stephanie Davis

Call to order:

- The meeting was called to order at 11:04 a.m.

Consent Agenda items

- I. Approval of August 21 meeting minutes
 - Stephanie M moved to approve the meeting minutes from August 21 and Mary seconded. The motion carried.
- II. Approval of agenda
 - Christina made a motion to approve the agenda and Scott seconded. The motion carried.
- III. Committee Reports
 1. Communications - No Report
 2. Executive -- No report
 3. Membership -- No report
 4. Nominating -- No report
 5. Conference (report sent separately)
- IV. Section Reports
 1. Administrative Section -- No Report
 2. Collections Section -- No Report
 3. User Experience Section -- No Report
- V. Budget Report report
 - This will be ready for next meeting. Scott reported that Central Michigan University is joining MI-ALA as an institutional member.

Partner Reports

- VI. MCLS (no report)
 - The listserv is now fixed.

Old Business

- VII. Bylaws Committee
 - Mary, Margaret Auer, Rachel, and Paul are looking at the bylaws and putting together some changes. It is coming along, but some changes are much easier than others.
 - Some suggested additions are more for the procedure manual.
 - Separate articles were created for sections, committees, and interest groups. Under sections, term limits are being considered.
 - We would like to establish a culture to grow talent by having leaders groom their replacements, or, create a leadership development committee. S
 - It seems premature to put term limits on right now. Maybe this will be looked at by the Procedure group.
It would be a great idea to have a mechanism in place to foster leadership in Michigan.

- VIII. Conference planning
- We hope to encourage graduate students to do a session.
 - Should conference materials be stored somewhere?
 - Save the date will be going out and committee members will be introduced to the board.
 - We will be looking for speakers, working on guidelines for programs and will do juried poster presentations.
 - The committee will be meeting monthly. We will work on securing blocks of hotel rooms.
 - What are our budget needs? There will be no payment for the facilities and wifi. Food, speaker honorariums, parking permits are considerations. We have come up with no firm registration fee as yet.
 - Can we use dorms? Not sure as most dorms are closed for summer.
 - Will we have roommate assistance, maybe a wiki set up for this? Also consider rideshare assistance.
 - We want to encourage non-librarian attendance.
- IX. Advocacy
- We will be setting up an advocacy task force.
 - Scott will work on a message, run it by the Board and get it out to the listserv.

New Business

- X. ACRL Chapter
- The chapter allows us to provide free webinars ; Can sections use with their groups? We need to look into this.
- XI. Institutional membership rates
- Scott shared feedback from directors regarding institutional rates.
 - Library of Michigan institutional member rate
 - Scott made a motion that we allow the Library of Michigan to join as an institutional member using its operational budget number. Paul seconded the motion. The motion carried.
- XII. Committee/Section Chairs -- Should we invite to future Board meetings? How often?
- We are still waiting to hear from some Committee / Section chairs on this.
 - Joyce in the Administrative Section would like to have the Section Chairs get together at these meetings or at their own group meeting to find out what each section is doing. Can we help facilitate that? Regina Gong thinks it's a good idea and would welcome a monthly invitation to meetings.
 - A project area could be set up on the website for sections working together.
 - Paul would like to start emailing section leaders to get this rolling and maybe start this sometime in October.
- XIII. Building relationships with other established organizations
- MAME -- Stephanie Davis, Rachel, Paul, Mary, and Scott plan on attending workshop.
 - Library associations in Michigan List -- Mary created a list of library associations in Michigan.
 - We can start liaisoning with these organizations.
 - For now, we can just let them know we are here, find commonalities, common goals.
 - We should reach out to other professional librarians (law librarians, medical librarians, etc.)
- XIV. Strategic plan --
- Tabled for now, but we need to get to work on a strategic plan.

Issue Bin

- Reaching out to professional librarians
- Strategic plan

Upcoming Meeting Dates:**Next Executive Committee meeting**

- Wednesday, September 9, at 11:00 a.m.

Next Board Meeting

- Friday, September 18, at 2:00 p.m.