

**MI-ALA Board Meeting Minutes**  
**Wednesday, 7/15/2015**  
**3:00 p.m.**

Attendees on call

- Rachel Minkin (President)
- Stephanie Mathson (President-Elect)
- Stephanie Davis (Past-President)
- Scott Garrison (Treasurer)
- Barbara Bolek (Recording Secretary)
- Mary Beeker (Community College Representative)
- Sandy McCarthy (Community College Representative)
- Christina Radisaukas (Private College Representative)
- Dawn Winans (Private College Representative)
- Paul Gallagher (Publicly Funded University Representative)
- David Scott (Publicly Funded University Representative)
- Heather Ladiski (MCLS)

- I. Call to order was at 3:05 p.m.
- II. Agenda approval
  - A motion was made by Garrison (seconded by Gallagher) to approve the agenda. The agenda was approved.
- III. Meeting notes from 6/19/2015
  - The 6/19/2015 meeting minutes were already approved by the Board by a vote online.

**Board Reports**

- There were no reports.

**Budget Reports**

- There were no reports.

**Committee Reports**

- There were no reports.

**Partner Reports**

- IV. MCLS Report.
  - How do we get the appeal out to deans and directors who haven't joined MI-ALA as yet. This will be discussed at an Executive Committee meeting.
  - We would like to attract more student members. We need to get in touch with library schools and market to them.
  - Dawn Winans would like her institution to become an institutional member. Would like to see more information on becoming an institutional member on website. General information is already there. Everyone agreed that the "Join now" link should be moved to the top of the page or as close to it as possible.

**Old Business**

- V. MCLS Contract
  - We need to document the online decision. All members who voted did vote to approve the contract.

- VI. Board member / Committee Liaisons
- Discussion about how the Board will begin to Liaison with sections and committees.
  - Board members should sit in on calls / meetings with their liaison groups, bring any questions or concerns to the Board when necessary, and help support the work of their sections or committees.
  - Have Committee Chairs received volunteer requests? Heather sent us a document Committee / Section volunteers listed.
  - Liaisons, once assigned, should reach out to their groups so they know who their Board Liaison is.
  - A newsletter may need to go out to members with these developments.
  - Liaisons should submit their reports online 3 days in advance of Board meetings so that the reports can be put on the agenda as consent agenda items.
  - Board members volunteered to become Board Liaisons as listed below:
    - Conference Planning Committee: Mathson.
    - Nominations Committee: Davis.
    - Executive Committee: Minkin
    - Membership Committee: Garrison
    - Communications Committee: Radisauskas
    - Administrative Section: Gallagher
    - Collections section: Bolek
    - User Experience: Scott
- VII. Bylaws revision and approval.
- We need to bring bylaws in line with our actual practices. Question: Do we just approve them as they stand now, even though it doesn't represent who we are right now? Minkin will talk with the lawyer about this to get actual guidelines. We should wait on this.
  - A suggestion was made to use the year ahead to review and amend the bylaws and then get approval at our next business meeting. We will need to inform membership 10 days in advance.
  - Bylaw Revision Discussion
  - Will happen, but will Bylaws Committee will present ideas to Board -- table

### **New Business**

- VIII. Future meeting dates and times.
- Would rather go with Fridays rather than Wednesdays and Fridays, which had been done in the past for Full Board meetings. 10:00 a.m. was the time mentioned. Bolek will do a doodle poll to pull together a schedule of Board meetings from August - December.
  - Garrison will set up a poll to determine the date of the next Executive Committee meeting (in July). Dates of future Executive Committee meetings will depend on the dates selected for Full Board meetings (so that can be fit in on an off-week).
- IX. ACRL Chapter affiliation update.
- ACRL will not be changing their form to allow their Michigan members to choose which Michigan ACRL chapter they are joining.
  - We will be a full participating member of ACRL.
  - We could just tell MI-ALA members when they join us that they are part of our chapter of ACRL. Ladiski doesn't know how many members are ACRL members now. We could ask members if they are members of ACRL on our registration form.
  - It was suggested we find out how other states with more than one ACRL chapter are handling this.

#### X. ACRL Chapter FAQ

- Garrison (with Beeker seconding) made a motion to approve the MI-ALA FAQ Draft revision. It was approved.
- Ladiski will create an ACRL Chapter page where this document could be housed.
- Davis will take “draft” off the document, clean it up and send it over to Ladiski.

#### XII. Interest Group approval method

- Is the Board supposed to approve these? The answer is no, we are not tasked with that. Section Chairs will take care of this. Liaisons will report on this activity.

#### XIII. Paraprofessional / library assistant membership

- This was a discussion on our Board list. Should we have a tiered membership with lower rates for paraprofessionals? It was decided this wasn't necessary at this time and membership rates will stay the same.
- We could encourage Directors to pay the membership fee for paraprofessionals in their institutions.
- The interest or lack of interest in joining MI-ALA among paraprofessionals may be a cultural thing. They may look at their position as a job and not their career. They may not feel the need to engage in a larger community.
- The Administrative section expressed an interest in starting an Interest Group for paraprofessionals.
- An idea was mentioned that MI-ALA could eventually establish a scholarship for paraprofessionals.

#### XIV. Bylaws revision group

- This was tables for now. Ideally, this would be a separate committee that would be populated by volunteers from the membership.

#### **Issue Bin**

- Bylaws review group
- How to build relationships with other established organizations in the state or region.
- Communications committee functions (for Executive Committee agenda).
- Getting appeals out to Deans and Directors regarding joining MI-ALA as an institutional member (for Executive Committee agenda).

#### **Upcoming meeting dates:**

To be determined (after poll results are tabulated)

Meeting adjourned at 4:35 p.m.