

MI-ALA Board Meeting Minutes
August 21, 2015 @ 2:00 p.m.

Attendance: Stephanie Mathson, Barb Bolek, Steph Davis, Sandy McCarthy, Dawn Winans, Scott Garrison, Mary Beeker, Paul Gallagher, David Scott, Heather Ladiski

Call to order: The meeting was called to order at 2:04 p.m.

Consent Agenda items

- I. Approval of agenda
 - Paul made a motion to approve the agenda; Scott seconded. The agenda was approved.

- II. Committee Reports
 - A. Communications (report sent separately)

How many people do we need on the Communications Committee? It was decided that three people were all that was necessary at this time.
 - B. Conference (report sent separately)

A Conference Committee phone meeting will be set up in the near future.
The Conference could run for a day and a half.
Additional space at the UC was not available (for lunch).
We could decide to do Birds of a Feather Lunch sessions (box lunches)
Should we start telling people about the Conference? A save date will be going out next week.
Is Heather included in conference planning? Heather will participate.
 - C. Executive (report sent separately)
 - D. Membership (report sent separately)

Is the Committee dealing with both institutional and regular members? That's a good question. Scott and committee will work together on that.
University of Michigan is now a member.
WSU's check is in the mail.
What should be the size of the committee? A couple of volunteers may be sought to help out.
 - E. Nominating -- no report
- III. Section Reports
 - A. Administrative Section (report sent separately)
 - The Administrative Section will start meeting soon.
 - B. Collections Section (report sent separately)
 - C. User Experience Section
 - The User Experience Section has not met since last meeting. The Section has a meeting scheduled for Sept. 10.

A question was raised as to whether Board liaisons to Sections have to join all the Interest Groups in their Section. Answer: no we do not have to join all IGs in our role as Section liaisons.

IV. Budget Report

- We remain in the black. There was \$33,000 in bank as of July 21. \$17,000 is expected to come in. We have \$2,500 to pay out in August.
- A question was raised regarding next year's budget. When will it be approved?

Partner Reports

V. MCLS

- Interest Groups need to know about their election procedure, they have been asking. Who gets questions regarding the procedure manual? Mary? Also copy Rachel, Stephanie, and Heather into the conversation.

Old Business

VI. Bylaws Committee

- Not much happening at the moment. A proposed draft was created. The Committee will be meeting in a couple weeks.
- Margaret is in on the conversation. The goal is to have it ready or review by December.

New Business

VII. Advocacy (MAME, etc.)

- Do we want to set up a task force and engage/involve membership in working on advocacy? Steph and Paul said yes to the task force. Scott will set this up and will reach out to the MI-ALA list for volunteers.
- The Mahoney workshop is a big MAME event may be a great place to start building a relationship with MAME.

VIII. Institutional membership rates (Do we need further discussion now based on feedback we are receiving?)

- Scott wrote to some Directors who were questioning our institutional rates and asked them to tell us how would MI-ALA provide value to their institutions. What would they like to see us provide?
- We need to create a value survey and have it by next spring.

IX. Committee/Section Chairs

- Should we invite to future Board meetings? How often? (This question is from Membership Report)
- It could serve to give them a forum for broader input. We should consider some regular pattern of meetings, maybe quarterly. Committee/Section Chairs should be encouraged to speak freely at these meetings.
- It could allow them to learn about what each other are doing.
- Liaisons should consult with Section/Committee chairs and report back.

X. Building relationships with other established organizations (from last Board meeting's issue bin).

- We are reaching out to MAME
- Stephanie will reach out to MLA and let them know the date of our conference. We should raise the idea of collaboration with them and open up a dialogue.
- Should we invite Library of Michigan and other groups to our board meetings? How should we start? Start conversations on this with them, but don't commit to anything without board input.

XII. Motion to adjourn.

- Scott made a motion to adjourn the meeting and Mary seconded.
- The meeting adjourned at 2:53 p.m.

Issue Bin

For next Executive Committee meeting:

- Conference committee members (how many should serve on Committee)
- When to approve next years budget...in March?
- When will next institutional letter go out?

For next Board meeting:

- List of associations to start conversing with
- ACRL chapter
- Strategic plan
- Committee/Section Chairs attendance at Board meetings.

Upcoming Meeting Dates:**Next Board Meeting**

- Friday, September 4, at 11:00 a.m.

Next Executive Committee meeting

- Wednesday, September 9, at 11:00 a.m.