**Notes** MI-ALA Interim Board Meeting  
Thursday 10/23/2014 12:30 to 2 pm  
Attendees on call  
- Rachel Minkin  
- Margaret Auer  
- Christina Radisauskas  
- Scott Garrison  
- Stephanie Davis  
- Mary Beeker, notes  

**Bylaws**  
Randy and Colleen volunteered to be on bylaws subcommittee; Margaret integrated Board’s previous comments; Randy Dykhuis’ comments were also included in draft 3; needs Board feedback  
To do: Christina will create Google Doc today for bylaws and comments; Board should comment by COB Monday 10/27; Board comments will be integrated during the week and place on MIALA site Friday 10/31  
Possible further steps: Once bylaws are on website, get comments from public (through email to steering cmte,) incorporate comments, present to membership and get approval (vote) perhaps using surveymonkey, then forward to lawyer;  
Question - how to have a vote of membership? can the Interim Board approve bylaws without a vote from membership? Rachel will talk to attorney (Gary) to ask whether board can approve by-laws or it needs to be a vote of membership  

**Membership**  
MCLS is set up manage membership process; someone who is on MIALA articles of incorporation needs to write Rachel a letter giving permission to set up account (Cliff would be easiest;) Rachel’s name will be on it as an agent temporarily to open account with Heather as an additional signer (her name will stay on paperwork)  
Stopgap process for membership -- send membership forms – members will get invoiced after membership form is received; MCLS will do invoicing  
When new website is up there will be a way to take payment  
Since MIALA now has nonprofit status in Michigan, it can be the affiliate with ACRL  
Membership form changes: add “director” or “dean;” just use “librarian” (don't specify degreed or not;) add Administrator, change “Publications” to “Communication”)  
Student price agreed at $20 (regular is $40)  
Strike “Interest Groups” section of membership form -- go back to look at notes of “sections” sessions (admin, collection, user interface) and see what interest groups came out of those discussions – share notes via Google Doc; sections will  
MCLS (Heather) is making changes  

**Feedback from MIALA conference**  
Of 156 people attending, 80-some replies  
Need to identify the people who said they’d want to be active in roles, particularly chairs – Christina, Stephanie and Mary will form a subcmte to analyze feedback and report to board  
Conference was positive and provided momentum and now need to keep moving  
Each section will have a liaison to board to keep strong connection
Who is on list for communications – use deans and directors list plus list of people who registered for our conference; plus ACRL – send them notes of all 3 sections
Begin putting notes of Board meetings on website
Review of feedback – have summary by end of next week Stephanie will engage Mary and Christina
Rachel has been writing updates on a blog for the temporary website – she will keep putting updates (include instructions how to join email list) but people can send her postings to help when she has writers’ block

**Board Organization**

What do we need? – chair or co-chair plus treasurer and secretary – plus liaisons to sections that will help get stuff done (membership engagement, bylaws, etc); leaning towards co-chairs (or co-presidents until we’re no longer an interim board?)
Agreed by consensus:
- Stephanie Davis and Rachel Minkin as co-chairs
- Cliff Haka as Treasurer
- Mary Beeker as secretary
- Section Liaisons
  - Christina liaison to user interface (UX) section
  - Mary liaison to Collections (CL) section
  - Scott liaison to Administration (AD) section
Scott and Christina will work on Membership and Communication; Stephanie will serve as communication link to community colleges, Margaret to AICUM, Scott to COLD

**Cooperation with Other Organizations in Michigan**

Scott will contact Randy Riley to get boards of library associations (MIALA, MLA, MLA, MAME, MI_SLA) together for a “summit;” to figure out the professional development opportunities so they don’t overlap;
Can MIALA get a conference together for 2016? Scott will talk to Library of Michigan about a date and hosting through state library and agenda; Scott has some people in mind for organizing.

**Board Meeting schedule**

Bi-weekly conference call – Christina will be a Doodle poll for meeting availability – for next meeting try Wednesday Nov 5
(Stephanie will attend the Library of Michigan meeting on Nov 6 the next day)

**Institutional Membership Dues**

Need to discuss institutional membership – Rachel might has some information – look at Scott’s document he just shared – Mary will collect and share with Board group

- submitted 10/23/2014 by Mary Beeker