

Notes MI-ALA Interim Board Meeting

Wednesday 11/19/2014 3:30 pm

Attendees on call

- Margaret Auer
- Christina Radisauskas
- Rachel Minkin
- Stephanie Davis
- Scott Garrison
- Heather Ladiski (MLCS)
- Mary Beeker (notes)

Agenda - approved today's agenda

Previous Meeting's Notes

Changes to previous meeting notes: Margaret and Stephanie were at Library of Michigan meeting

Mary will spellcheck the notes from now on

Rachel has put notes onto MI-ALA website

Previous meeting's notes approved

Finding chairs for sections

Question: what are we looking for in section chairs?

We want people who show leadership; who take initiative to communicate and educate co-workers

Idea: should we ask them to answer a few questions, e.g. "why you want the role?" and "what do you bring to the position?"

This selection process is for interim section chairs (until June 2015); one option would be to select 3 or 4 from each section on website and have paid members vote for the interim chairs
How to identify potential chairs -- from the survey after the conference, when they identified their interest

There are about 4 people from each section who indicated interest in being a section chair

Suggestion: don't take all chairs from public institutions, but there's a problem -- only two people from private colleges identified him/herself for section chair

We need to come up with mini-interview questions

Important question: starting a section is very different from taking over an established section;

Mary and Rachel will confirm names and questions

Use Google forms to gather input

Institutional Fee structure

Stephanie started conversation and it's in a Google Doc for "discussion"

Scott: per Stephanie's point - our fee structure is largely driven by our budget

Idea: Margaret, Stephanie and Scott try to have a conversation with Cliff about institutional fees as they are four directors responsible for library budgets. Scott will arrange a conference call.

MCLS put out a best-guess budget (3-year) - Rachel has and will share with group
Further discussion tabled

Website (Rachel)

We're a go on the professional website
contract has been signed and it's being worked on as we speak
Heather: should have it live in about 2-4 weeks (mid-December)
Heather will work on getting a more specific date
We have about 133 paid members
Question: Who will work on website?
We get 3 hours of training as part of contract
Christina: How is the training done (face to face or online?) - Rachel will get that information
MCLS will be managing the membership database

ACRL Chapter

Once bylaws are approved, can start a petition to affiliate
ACRL is willing to recognize 2 chapters of ACRL in Michigan
25 signatures would be enough to call an election to start a chapter affiliated with MI-ALA
Try to do petition and a vote shortly after holidays
Scott will double-check on conversation with Mary Ellen
Scott will talk with Stephanie M, who is existing chapter chair

Ongoing Schedule for MI-ALA board meeting

Next meeting: Friday 12/5 2 pm
Then: Dec 17th 11 am
In 2015 2 pm Wednesdays and Fridays (as in the Doodle poll) don't meet Friday Jan 2nd

Communications Update

Scott, Christina and Barb Bolek (Michigan State) have started work on Communication email template to look more professional
Looking at applications for email - myemma and mailchimp
Christina is working with Barb and MCLS to get social media accounts
Also working on getting a logo
Scott volunteered graphics dept at Ferris to come up with logo
they're meeting again on December 8th
Question - when sending updates, should they also be sent to Michlib? to COLD?
Per Margaret, Christina should ask Randy Dykhuis to have Christina added to directors email list
When people join MI-ALA they're automatically added to listserv unless they opt out

Grant

Table discussion of grant, due to lack of time today

MI-ALA and MLA (Scott)

Feedback from Shannon White (Library of Michigan, Continuing Education Coordinator) -
MLA has traditionally chosen not to participate in Mid-Michigan Collaborative meetings.

Rachel will attend on Tuesday, November 25th, 3pm to meet the various parties involved and just listen in to see if this is a good meeting venue for Mi-ALA to attend. Participants talk about upcoming events so that no one schedules over another. Also, participating groups will do joint programming once a year, if possible. -Rachel

To add to agenda for next meeting:

Bylaws

MCLS contract

Next meeting: 2 pm Dec 5th

Adjourned at approximately 4:45 pm