

MiALA Board Meeting Minutes
April 12, 2017 @ 1:00 p.m.

Present: Barbara Bolek, Julia Eisenstein, Paul Gallagher, Kendra Lake, Sandy McCarthy, Rachel Minkin, Stephanie Mathson, Jill Morningstar, Beth Martin, Jessica Sender, Dawn Winans

Absent: Heather

Call to order: The meeting was called to order at 1:04 p.m.

Board Business meeting:

Consent Agenda items (agenda items I-VIII)

- I. Approval of Agenda
 - Eisenstein made a motion to approve the consent agenda and Sender seconded. The motion carried.
- II. Approval of March 8, 2017 Board meeting minutes.
- III. Committee Reports
 - a. Advocacy -- No Report.
 - b. Communications & Marketing -- No Report.
 - c. Executive
 - Notes from the April 11, 2017 Executive Committee Meeting
 - d. Membership --No Report.
 - e. Nominating
 - Nominations will open nominations on April 21. The nomination period will close May 22 (timeline @ http://www.miala.org/election_central.php)
 - f. Conference
 - Current conference registration numbers (from Ladiski)
 - 114 members with full registration
 - 10 members with complementary registration (for various reasons)
 - 4 non members with full registration
 - 4 students with full registration
 - 10 members registered for just Thursday
 - 7 non members registered for just Thursday
 - 1 student registered for just Thursday
 - 2 members registered for just Friday
 - 1 student registered for just Friday
 - We are still waiting for 1 program presenter, 6 program co-presenters, 1 poster presenter, and 1 poster co-presenter to register for the conference. I'll send a reminder to them later this week.
- IV. Section Reports

- a. Administrative Section -- No Report
 - b. Collections Section
 - Volkening suggested a possible new IG centered around providing information to members about issues with government documents, for example: trustworthiness, preservation, etc.
 - They analyzed the survey results they recently sent out to membership.
 - There was a suggestion to merge some interest groups because the number of IGs within our section might be overwhelming.
 - A proposed Special Collections and Archives IG might be broad enough to gain support.
 - Rubel suggested a code4lib event and Bolek replied that it might work well with the December mini MiALA event. I suggested floating the idea via MiALA email to see if there would be any interest.
 - c. User Experience Section
 - Two IGs (Community Engagement & the Outreach Liaison IG) have merged into a new group called Outreach IG. They worked with both groups, consulting with them first before making this change. The website has been updated to reflect the change.
 - Assessment IG will be doing a lunch on Friday at the Conference.
 - The STEM group is doing a meetup.
 - d. Board Liaison Section Chair Meeting
- V. Partner Reports
- a. MCLS -- No Report
- VI. Procedures Manual Task Force Report -- No Report
- VII. Website Task Force Report -- No Report.
- VIII. Treasurer's Report (See New Business below)

Old Business

- IX. Any follow-up questions or discussion on Reports?
 - Can we get an update from Membership on current count? We have 24 institutional memberships and 326 members.
- X. Strategic Planning/Leadership Retreat updates
 - The speaker Krista McDonald will be the guest speaker. Heather has taken care of venue logistics.
 - If we get a full attendance, we may be over budget.
 - Need to talk to Ladiski to draft speaker agreement (will cover her hotel/transportation).

New Business

- XI. 2017 Budget
 - a. 2018 Proposed Budget

- Should there be a bump-up in the budget for any costs associated with our new website design? It is \$1500. Since it is a one-time only fee we will bump it up the month we get the bill.
 - MCLS Contract -- is it a one-year or two. We entered a 2-year contract with them.
 - Right now, our expenses are not that much above our revenue. Getting more institutional members would help with the bottom line.
 - Conference revenues - we have a little bit too much we are carrying over from the conference year to year. We may consider reallocate some of this carryover in the future. Scott believes we should not carry over more than 10,000 or 12,000.
 - At the May meeting, we will approve this.
- XII. Nominations/Election (none, see above, III.e.)
- XIII. Annual Conference Business Meeting (brief agenda run-through)
- Will Hayes be there to give an update. Hayes or someone else will be available to give an update.
 - We'd like a Communication updates as well.
 - Conference committee should send out some reminder/announcements about the May conference.
 - Membership Update -- can Thompson give an update?
 - Future events will be discussed.
 - Will there be another mini-MiALA in the fall? Pretty confident that will happen
 - 2018 conference location will be discussed.
 - Website redesign (if completed) will be presented.
- XIV. 2018 Conference Planning
- Contracts have been signed. So work can begin.
- XV. Student internships (Example of Great Lakes Resource Sharing Conference)
- XVI. Student engagement
- Martin is engaged with this. She is working on getting a group together. Brainstorming is going on via email right now.
 - GVSU has 3 library student scholars (undergraduate students interested in becoming librarians) in a 12-week program, mentored by librarians. Could they attend the keynote and breakout sessions at the conference? Executive Committee agreed they could attend.
- XVII. Board Meeting Date (June 2017)
- XVIII. June Board meeting date
- Friday, June 9 (from 10:00 a.m. - 11:00 a.m.). Does this work for everybody?
 - Will look for another date in June where Ladiski can attend.
 - We will not meet in July, we will collaborate via email should any issues arise that we need to address.

Issue Bin / Future Agenda Items

- Strategic Planning Retreat document review (outcomes document with status updates). (subsequent review is being scheduled for the strategic retreat)
- Future MiALA events

The meeting adjourned at 1:49 p.m.

Upcoming Meeting Dates:

Next Executive Committee meeting

- Wednesday, May 3, 2017 at 1:00 p.m.

Next Board Meeting

- Wednesday, May 10, 2017 at 1:00 p.m.