

MI-ALA Board Meeting Minutes December 18, 2015 @ 2:00 p.m.

Present: Rachel Minkin, Stephanie Davis, Stephanie Mathson, Barbara Bolek, Christina Radisauskas, David Scott, Paul Gallagher, Sandy McCarthy, Heather Ladiski

Absent: Mary Beeker, Dawn Winans

**Call to order:
2:03 pm**

Consent Agenda items

- I. Approval of December 4 Board Meeting Minutes
 - o Stephanie made a motion to approve the meeting minutes, Christina seconded. The motion carried.
- II. Approval of agenda
 - o There were no changes made to the agenda.
- III. Committee Reports
 1. Communications
 - There was no report.
 - A newsletter is in process.
 2. Executive
 3. Membership -- report sent
 4. Nominating
 - Three members have been recruited. We need three more. Can Rachel be ex-officio? Can Heather be included in the total? No, we can't include her as part of the total number of committee members needed.
 5. Conference
 - There are currently 40 proposals for programs and only spots enough for 20. Four reviewers will go through them.
 - Conference vendors -- Fred Sweet received a question from Ian Palmer. He would like to co-present a program. Could we offer him a lunch and learn? Another vendor asked for a short 10 min program.
 - GRCC sponsored. Do we have a target for sponsors? No, not at this time.
 - name tags
 - o \$15 per hour to design our badges. The cost would be less than \$900.
 - o Poster reminder will be going out after the holidays.
 - \$125 will be the cost of registration. Do we want to announce prices? Yes!
- IV. Section Reports
 1. Administrative Section
 - There was no report.
 2. Collections Section
 - There was no report.
 3. User Experience Section
 - There was no report.
- V. Budget Report
 - No report at this time.
- VI. Bylaws Committee

- Right now, we are waiting for input from our lawyer on our proposed bylaw changes.
- VII. Procedures Group update
- Christina, Heather, and Stephanie met in person. There are some things that need more direction (strategic plan, etc.) The group will answer all bylaw questions at this point. This will be done before our next board meeting.
 - A question was raised asking if we (the Board) can meet in person once in a while. We can build that in, maybe .meet in person 2-3 times annually.
- VIII. Partner Reports
1. MCLS
- There was no report.

Old Business

- IX. Advocacy Task Force
- The Task Force is beginning to organize and have created a shared document file. They will be reconvening in the new year.
- X. Meeting schedule for the next six months.
- A doodle poll has gone out to set our Board meeting schedule for the next six months. We will be meeting once a month, setting up additional meetings as necessary. Barb will soon send out the meeting schedule (picking dates each month when most board members can attend).
- XI. Logo discussion
- We are waiting for further guidance from Theresa on the logo design.

New Business

- XII. Meeting with the Committee Chairs
- Do we want to talk with them at the conference? Christina would like to ask him. We will send out a happy holiday letter.
- XIII. Section Chairs (any further discussion from our meeting with them)?
- We definitely plan on doing another phone meeting with our Section Chairs.

Issue Bin

- Strategic plan...keep in issue bin for now. (May consider making it a planning meeting between the outgoing and incoming Board) Christina and Paul will get some ideas together. The plan is for a one-day meeting and provide some strategic plan examples beforehand. The meeting will most likely be held in Lansing.
- Logo discussion
- Budget midyear (on January's agenda)
- Next year's budget (on February or March agenda)
- Procedures manual

Upcoming Meeting Dates:

Next Executive Committee meeting

- January 13, 2016 at 10:00 a.m.

Next Board Meeting

- January 29, 2016 at 2:00 p.m.