

## Proposal to Amend Bylaws

Proposal #	Title	Article	Section	Proposed by
FY19-02	Interest Group Coordination Council Proposal	VII	1 - 8.	MiALA IG Coordination Task Force

<u>Current Language:</u>	<u>Proposed Changes:</u>	<u>If Adopted:</u>
<p><b>ARTICLE VII – INTEREST GROUPS</b></p> <p><b>Section 1:</b> Interest Groups. Interest Groups [IG] will be the heart of the Association. They will be created by association members and can only come about when a group of members shows enough interest and enthusiasm to form an IG. These could be short-term or long-term groups. They could form to address an issue or hot-topic that is of interest for a specified amount of time. An IG could also be long-term and exist for several years, kept lively and vital by continued interest on the part of association members. An IG may also dissolve if activity ceases.</p> <p>Interest Groups must have a chair, and may have other positions. Any such chairs or other positions serve at the pleasure of the Interest Group membership and may be removed at any time as deemed necessary, with or without cause, upon a vote of two-thirds members of the Interest Group.</p> <p>Interest Groups will form by submitting an application to the appropriate section. The application will certify that at least five association members are interested in the topic. It will have a contact person, a statement of purpose, an annual plan (if the IG is going to exist for more than a year), and list of initial membership. Upon receipt of the application, the section board will review the application for these elements and if present, the IG will be established. It will be listed among active IGs on the association’s web site, along with contact information for those who wish to become part of it.</p> <p>Upon establishment, the Interest Group’s initial point of contact will become the interim chair of the IG, until elections are held. Elections for the IG’s elected</p>	<p><b>ARTICLE VII – INTEREST GROUPS</b></p> <p><b>Section 1:</b> Interest Groups. Interest Groups [IG] will be the heart of the Association. They will be created by association members and can only come about when a group of members shows enough interest and enthusiasm to form an IG. These could be short-term or long-term groups. They could form to address an issue or hot-topic that is of interest for a specified amount of time. An IG could also be long-term and exist for several years, kept lively and vital by continued interest on the part of association members. An IG may also dissolve if activity ceases.</p> <p>Interest Groups must have a chair and may have other positions. Any such chairs or other positions serve at the pleasure of the Interest Group membership and may be removed at any time as deemed necessary, with or without cause, upon a vote of two-thirds members of the Interest Group.</p> <p>Interest Groups will form by submitting an application to the appropriate section <b>Interest Group Coordination Council [IGCC]</b>. The application will certify that at least five association members are interested in the topic. It will have a contact person, a statement of purpose, an annual plan (if the IG is going to exist for more than a year), and list of initial membership. Upon receipt of the application, the <del>section board</del> <b>IGCC</b> will review the application for these elements and if present, the IG will be established. It will be listed among active IGs on the association’s web site, along with contact information for those who wish to become part of it.</p> <p>Upon establishment, the Interest Group’s initial point of contact will become the interim chair of the IG, until elections are held. Elections for the IG’s elected</p>	<p>(Note: Article renumbered)</p> <ol style="list-style-type: none"> <li>1. All references to Sections are replaced with the Interest Group Coordination Council [IGCC]</li> <li>2. Provides explanation of the charge of the IGCC.</li> <li>3. Provides explanation of the composition of the IGCC.</li> <li>4. Provides explanation of how many members-at-large will be determined in a given year.</li> <li>5. Provides explanation of the election process for the IGCC.</li> <li>6. Provides explanation of the officer roles and duties within the IGCC.</li> <li>7. Provides process for removal of IGCC members</li> <li>8. Provides process for replacing vacancies in the IGCC.</li> </ol>

## Proposal to Amend Bylaws

positions will occur each spring, and will be recruited through a call for nominations from the IG membership.

The IG chair will be responsible for submitting minutes or reports of meetings to the section board within fifteen working days of meetings; section board will forward minutes for publication on the web site.

It is suggested that each Interest Group submit a report to the section board at least three times per academic year. Reports should be submitted by email or mail to the section secretary, as well as being posted on the IGs page on the association website.

Although there is no expectation that an IG will create a proposal for the annual conference or sponsor a workshop, members are encouraged to consider those possible activities as effective vehicles for sharing expertise and providing leadership opportunities. An IG could form simply as a way for association members to converse with each other about their specialties.

If an IG does not meet or submit a report of its meetings for two consecutive years, it will automatically cease to exist and be removed from the list of active IGs.

positions will occur each spring and will be recruited through a call for nominations from the IG membership.

The IG chair will be responsible for submitting minutes or reports of meetings to the section board within fifteen working days of meetings; ~~section board~~ **the Interest Group Coordination Council** will forward minutes for publication on the web site.

It is suggested that each Interest Group submit a report to the ~~section board~~ **Interest Group Coordination Council** at least three times per academic year.

Reports should be submitted by email or mail to the ~~section~~ **IGCC** secretary, as well as being posted on the IGs page on the association website.

Although there is no expectation that an IG will create a proposal for the annual conference or sponsor a workshop, members are encouraged to consider those possible activities as effective vehicles for sharing expertise and providing leadership opportunities. An IG could form simply as a way for association members to converse with each other about their specialties.

If an IG does not meet or submit a report of its meetings for two consecutive years, it will automatically cease to exist and be removed from the list of active IGs.

**Section 2: Interest Group Coordination Council.**  
**Oversight and coordination of IGs will be provided by an Interest Group Coordination Council [IGCC].**  
**The IGCC is responsible for policies that affect IGs, managing funds for IG activities, communicating news to IG leadership, encouraging activity, developing IG leadership, facilitating creation and dissolution of IGs, acting as a liaison between the MiALA Board and the IGs, and any other duties determined by the IGCC or the MiALA Board or as requested by IG leadership.**

**Section 3: Interest Group Coordinating Council**  
**Composition. The IGCC is comprised of a minimum**

## Proposal to Amend Bylaws

of 5 members: 4 representatives serving two-year terms and one member-at-large serving a one-year term.

Section 4: Number of IGCC members-at-large. The number of members-at-large should be determined by the number of active IGs. There should be roughly one member of the IGCC for every three IGs. For example, with 15 IGs, there will be 4 representatives and one member-at-large. With 18 IGs, there will be 4 representatives and two members-at-large.

Section 5: Elections to the Interest Group Coordination Council. Elections to the IGCC will occur each spring and will occur through a call from nominations from the membership. Nominees will be submitted to the MiALA Board no less than one week prior to the election. IGCC seats are open to any IG member. A person is only eligible to run for one seat on the IGCC during each election cycle. Each year, two representatives and a minimum of one member-at-large will be on the ballot. The Nominations and Elections Committee is charged with soliciting nominations for representatives performing a wide variety of jobs at different types of institutions and should consider representation from a wide variety of self-defined library roles including public services, technical services, IT, and archives. Nominees recommended by the Nominations and Elections Committee shall be current members of the Association in good standing and over the age of 18 years. Council members shall be elected by a plurality of the votes cast at the election.

Section 6. IGCC officers and duties. After the election, the IGCC will meet to determine a chair, assistant chair, and secretary. The chair, assistant chair, and secretary will serve for one year.

## Proposal to Amend Bylaws

Their duties are as follows:

- Chair: The IGCC chair will convene regular meetings, create meeting agendas, including soliciting agenda items from IGCC members and IG leadership, coordinate IGCC activities, assign IG liaison responsibilities, and attend MiALA Board meetings as an ex-officio member.
- Assistant chair: The IGCC assistant chair provides back-up should the chair need to be temporarily absent, attend MiALA Board meetings in the absence of the chair if necessary and communicate to MiALA as a whole about IG activities.
- Secretary. The IGCC secretary takes minutes during IGCC meetings, posts the minutes within two weeks of each meeting in a space that is accessible to MiALA members, and collects and organizes Interest Group reports.

Section 7. IGCC removal. An IGCC member or the entire IGCC council may be removed with or without cause by vote of the majority of members entitled to vote at an election of the council. An IGCC member elected or appointed by the board may be removed by the board with or without cause. An IGCC member elected by the members may be removed, with or without cause, only by vote of the members. The authority of the officer to act as an officer may be suspended by the Board for cause.

Section 8. IGCC vacancies. If a member of the council, for any reason, ceases to be a member of the council, the Board President may, with the approval of the Board, fill the vacancy by appointing an interim council member to serve out the term of

## Proposal to Amend Bylaws

	<p><b><u>the vacancy until the next regularly scheduled election for the position. A council member may cease membership on the council in three ways:</u></b></p> <p><b>A. <u>If a council member ceases to be a member of the Association, the individual shall automatically cease to be a member of the council.</u></b></p> <p><b>B. <u>The council member may resign from the council</u></b></p> <p><b>C. <u>The President of the Board may, with the approval of the Board, ask for the resignation of a member of the council for reasons of misconduct or dereliction of official responsibilities.</u></b></p>	
--	---	--

### **Comments and Recommendations:**

This amendment to the bylaws outlines the structure and duties of the Interest Group Coordinating Council that will replace the sections. The IG Coordinating Council (IGCC) will be responsible for creating policies that affect interest groups, managing funds for interest group activities, coordinating events, communicating news to interest group leadership, encouraging activity, developing interest group leadership, and acting as a liaison between the MiALA board and the interest groups.

The IGCC will be composed of five or more members: regular representatives serving two-year terms and members-at-large serving one-year terms. The number of members-at-large will be determined by the number of interest groups currently in operation, with a rough ratio of three interest groups for every one IGCC member.

Once the IGCC membership has been elected, they will select a chair, assistant chair, and secretary at the first meeting of the IGCC. Any committee member may express interest in the chair, assistant chair, or secretary positions, and positions will be chosen by majority vote of the council members. The chair will attend MiALA board meetings. Each council member will be assigned as a liaison to three to four interest groups. This person will act as the primary contact for those interest groups and advocate for them within the organization.

### **Discussion Pro:**

- The IGCC provides oversight and leadership for Interest Groups, and facilitates their operation.
- With one member of the IGCC serving as an ex-officio of the Board of Directors, it will ensure that interest groups are well represented to the board, and that IG's will be appropriately apprised of board actions.
- The IGCC will facilitate collaboration among and between interest groups, where currently there is no mechanism to do so.

## Proposal to Amend Bylaws

<ul style="list-style-type: none"> <li>• Creates opportunities for meaningful leadership, and represents diverse areas of librarianship</li> <li>•</li> </ul> <p><b><u>Discussion Con:</u></b></p> <ul style="list-style-type: none"> <li>• Some have expressed concern about representation for different areas of librarianship on the IGCC. While candidates from diverse areas of librarianship will be encouraged to apply, no specific provision in the bylaws will enforce representation of all areas of librarianship. The IGCC is expected to address all areas of librarianship equitably through their leadership.</li> </ul>	
<p><b>Other areas of impact in MiALA if known:</b> {budget, sections, HQ, procedures, etc.}</p>	<ul style="list-style-type: none"> <li>• Changes to website and procedure manual</li> <li>• Changes to section areas of budget</li> <li>• Changes to nominations/election procedure</li> </ul>
<p><b>Board of Directors Recommendation:</b></p>	<ul style="list-style-type: none"> <li>• The Board of Directors recommends an approval of this bylaw amendment.</li> </ul>